Help Manual

Online Student Application

GAUHATI UNIVERSITY

ASSAM

Help:-

This is a Student Help Guide to help them fill their **Online Admission Form** Step by Step using **https://guportal.in**

How to Fill Admission Application Form.
Step 1: Login to **https://guportal.in** link.
Step 2: Click on Application Form for Admission 2018-2019 Link on the left hand side of the page.

After clicking on "Application Form for Admission 2018-2019" Link, below option will be opened up for student to fill their online Admission Application Form.

Step 3: Click on the "PG Application Form" link to fill the Application Form.
Step 4: Fill in the form with the correct details.

Note: This Form will generate the User Id & Password. Which will be later on used to fill the complete Admission Application Form.

Step 5: Click on **"SAVE & NEXT"** button to submit your basic details and complete Step 1 of admission form Fill up.

The screens used in the creation of this Document may vary with time been changes which happens in the due course. It is suggested to the candidate to go through the Help Manual properly before filling their Online Application Form. "The University does not own any responsibility for submitting any wrong information in the Application Form"

Below screen will appear after you have submitted the details.
Please note the ID and Password and click on "Click here for Next Step (2/5)" to go to step 2 of Admission form fill up, or re-login to continue with step 2.

How to Complete the Pre-Admission Application Form.

Step 1: Re- login with the User ID and Password to complete the Application process

Step 2: After login you can check the Personal Details and continue to fill the Application form.

Step 3: Click on the **"Save & Next"** button to go on the next page of Address Details.

Step 4: Fill in the Address details in this tab. Please fill the correct details in these tabs.

Step 5: Click on **"Save & Next"** to save and move to the next tab to fill in the education details.

Step 6: Fill in the Correct Education details in this tab.

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Gauhati University

Welcome, TEST NURSING

| Home | Change Password | Logout |

| Personal Information | Address Information | **Academic Details** | Document Upload | Course Applied For | Preview |

Please do not fill in the Admission Application Form by opening multiple tabs in the browser and fill in one Form at a time only. Please Logout after success filling of the Form.

Step [3/5] : Academic Details

Note : After adding courses in "Course Applied For" page, you can't edit or make changes in this page. For making changes in this page, you need to remove course selection in "Course Applied For" page.

Class X th or Equivalent Marks Details

Passing Year :	2013 ▼ *	
Board :	CBSE ▼ *	
Other Board :		

Maximum Marks :	500 *	Marks Obtained :	300 *	Percentage :	60% *

Class XII th or Equivalent Marks Details

Stream :	Science ▼ *	Enter Other Stream :		Passing Year :	2015 ▼ *

Board :	CBSE ▼ *
Other Board :	

Maximum Marks :	1000 *	Marks Obtained :	600 *	Percentage :	60% *

Graduation Marks Details

Stream :	B.E./ B.Tech. in Biotechnology ▼ *	Passing Year :	2018 ▼ *
Select University :	Other University Within Assam ▼ *		
Other University :	vbvcbvcb		

Result Awaited :	No ▼ *	Roll No. :	423 *
Degree Status :	Completed ▼ *		
Grading System :	No ▼ *	CGPA :	*

Total marks of all semester :	1000 *	Total Marks Obtained in all semester :	500 *	Percentage :	50% *

Subjects You Pursued In Graduation

Semester / Year :	● Semester ○ Year *

Note : Please fill all the required subjects and fill the marks carefully in the relevant boxes. According to selected subjects, you will be able to choose Departments, Degrees and Subjects on "Course Applied For" menu tab.

List of Selected Subjects in Graduation

S.No.	Subject/Discipline
1	Biotechnology

<< PREVIOUS		NEXT >>

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Step 7: Click on **"Save & Next"** to move to the Document Upload tab.
Note: please enter the GU Registration number if you have selected Gauhati University as you're Graduation University. On the bases of the education details filled by the student he/she can select the course MSc Cancer Biology in Course Applied For page.

The Eligibility criteria for MSc Cancer Biology is that a student having B.Sc. Major in Biotechnology, B.Sc. Major In Zoology, B.Sc Major in Biochemistry, B. Tech in Bio-Technology, BAMS, BVSC, MBBS in graduation can apply and should have scored a minimum of 50% marks in these degree, The Reservation Criteria will be followed as per Gauhati University.

Step 8: Upload the Photograph and signature in this page.
"Use your Latest Photograph in this form". Or Keep your Latest Photograph.

Note: The Photo uploaded should have dimensions of 413x531 pixels up to 100Kb.

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The Signature should be not less than 512x128 Pixels and size should be up to 100Kb.

Step 9: Click on the **"Save & Next"** button to save and to the course applied page to select the MSc Nursing degree where you want to take your admission.

Note: To remove any degree which is been selected by mistake please click on delete option, before the payment to university.

Step 10: Click on **"NEXT"** to go to preview option.

Step 11: The Preview option is to check the form details which you have fill. If there is any changes which required you can edit them by going to their respective tabs.

Help Manual (Gauhati University, Assam)

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| Personal Information | Address Information | Academic Details | Document Upload | Course Applied For | **Preview** |

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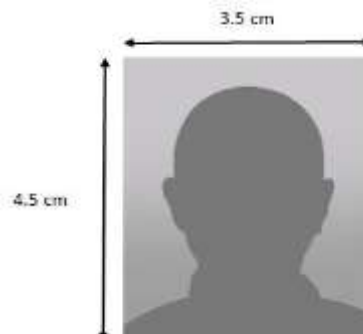
Step [4/5] : Academic Details

Class X th or Equivalent Marks Details

Passing Year	:	2013
Board	:	CBSE
Other Board	:	

Maximum Marks	:	500	Marks Obtained	:	300
Percentage	:	60			

Class XII th or Equivalent Marks Details

Stream	:	Science	Other Stream	:	NA
Do you have Mathematics in 10+2?	:	No	Passing Year	:	2015
Board	:	CBSE			
Other Board	:				
Maximum Marks	:	1000	Total Marks Obtained in all semester	:	600
Percentage	:	60			

Graduation Marks Details

Stream	:	B.E./ B.Tech. in Biotechnology	Passing Year	:	2018
University	:	Gauhati University	Other University	:	NA
Registration No. (In case of GU student)	:	23452345	Registration Year	:	2015-2016
Result Awaited	:	No	Degree Status	:	Completed
Grading System	:	No	CGPA	:	
Total Marks of all semester	:	1000	Marks Obtained	:	500

S.No.	Subject/Discipline
1	Biotechnology

Step [5/5] : Course Applied For

S.No.	Department	Degree	Subject	Application Fee	Examination Fee	IsSFS

Important Note: Once clicked on the "Submit & Make Payment" Button you cannot change any details. Therefore it is suggested to check and confirm the details properly before final submission.

Declaration

I hereby declare that all the information stated above is correct and if there is any discrepancy found at any stage during the admission process, my application and admissions may stand canceled and I will not be eligible for refund of any fee paid. If admitted I shall abide by the rules and regulations of the University.

Confirm / Accept Declaration	☑

[<< PREVIOUS]   [SUBMIT & MAKE PAYMENT]

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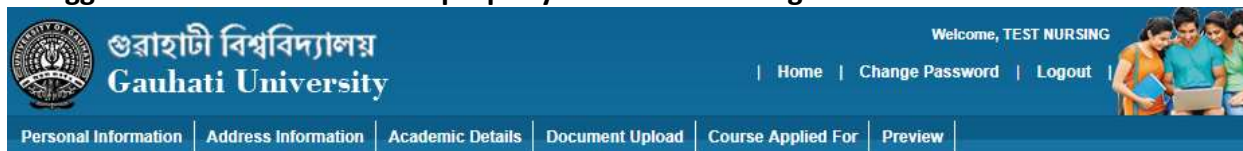
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Step 9: Check the Fee on the bottom of the page.

Step 10: Selecting the declaration, after that click on the **"Accept and Submit Details"** button to finally submit the Application Form.

Important Note: Once clicked on the submit option you cannot change any details, it is suggested to check the details properly before Submitting the Form.

Step 11: Before submitting fees student can download Application form.

Step 12: Once payment done student get confirmation of payment.
Step 13: After submitting the payment student can download Application form & payment receipt both.
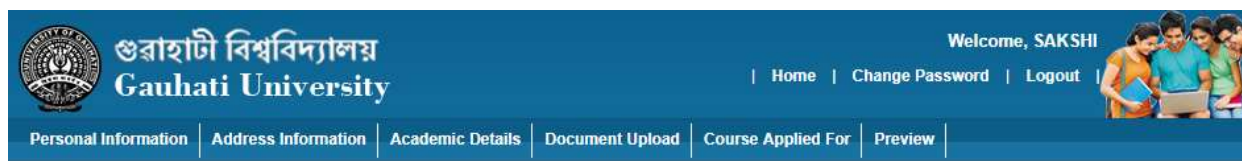
Application form is successful submitted to University.